Forms & Supplies Order Form

(Effective August 31, 2010

Please Fill Out This Form, Then Order By:

FAX: 800.227.5990

MAIL: 180 Dunbarton Drive
Florence, South Carolina 29501

E-MAIL: central@parishdata.com

PHONE: 800.892.5202

ITEM #	ITEM DESCRIPTION	COLOR	PRICE/ITEM	QUANTITY

PARISH NAME

YOUR NAME

PHONE NUMBER

STREET ADDRESS

CITY

STATE ZIP

PURCHASE ORDER # (IF APPLICABLE)

E-MAIL ADDRESS

FORM IMPRINT INFORMATION

Parish Data Systems' Return Policy

1. Full credit, including shipping cost, is issued for forms that will not work with your PDS programs as stated in the PDS Forms & Supplies Catalog, or if an error was made processing your order. This full credit does not extend to printer incompatibilities or software that is not up-to-date. Please inquire about these special situations when ordering.
2. Custom items which have been imprinted with your church name, logo, or designed specifically for your church cannot be returned or exchanged. Please order with care.
3. Partial packages are not returnable.
4. Full packages may be exchanged or returned for full purchase price within 45 days of purchase. Shrink-wrap should be intact. Shipping charges are not refundable. Self-seal products cannot be returned after 45 days.
5. Full packages returned after 45 days will be subject to the following restocking fees:
   46-90 days .....20% restocking fee + shipping/handling
   91-180 days .....30% restocking fee + shipping/handling
6. Returns beyond 180 days are not accepted.
7. Technology products may be exchanged or returned for full purchase price within 30 days of purchase. Shipping charges are not refundable.
8. Dated forms such as W-2s and 1099s are not returnable.